

Freedom of Information

Guide to information available from The Abbey Primary School under the model publication scheme

Information to be published.	How the information can be obtained	Cost
Class 1 - Who we are and what we do (current information only)		
Who's who in the school	School website	N/A
Who's who on the governing body / board of governors and the basis of their appointment	School website	N/A
Instrument of Government	Inspection only	N/A
Contact details for the Head teacher and for the governing body, via the school (named contacts where possible).	School website	N/A
Staffing structure	School website	N/A
School session times and term dates	School website	N/A
Address of school and contact details, including email address.	School website	N/A
Class 2 – What we spend and how we spend it (current and previous financial year only)		
Previous financial year information can also be found on the Schools Financial Benchmarking website: www.education.gov.uk/sfb .		
Annual budget plan and financial statements	Inspection only	N/A
Capital funding	Inspection only	N/A
Financial audit reports	Inspection only	N/A
Details of expenditure items over £2000	Inspection only	N/A
Procurement and contracts the school has entered into.	Inspection only	N/A
Pay policy	Inspection only	N/A

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Staff allowances and expenses that can be incurred or claimed, with totals paid to individual senior staff members (Senior Leadership Team or equivalent, whose basic actual salary is at least £60,000 per annum) by reference to categories.	Inspection only	N/A
Staffing, pay and grading structure. As a minimum the pay information should include salaries for senior staff (Senior Leadership Team or equivalent as above) in bands of £10,000; for more junior posts, by salary range.	Inspection only	N/A
Governors' allowances that can be incurred or claimed, and a record of total payments made to individual governors.	Inspection only	N/A
Class 3 – What our priorities are and how we are doing (current information only)		
School profile		
<ul style="list-style-type: none"> • Performance data supplied to the English or Welsh Government or to the Northern Ireland Executive, or a direct link to the data • The latest Ofsted / Estyn / Education and Training Inspectorate report <ul style="list-style-type: none"> - Summary - Full report 	Link on school website	N/A
	School website	N/A
Performance management policy and procedures adopted by the governing body.	Inspection only	N/A
Performance data or a direct link to it	Link on school website	N/A
The school's future plans; for example, proposals for and any consultation on the future of the school, such as a change in status	Inspection only	N/A
Safeguarding and child protection policy	School website	N/A

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Class 4 – How we make decisions (current and previous 3 years information only)		
Admissions policy	Link on school website	N/A
Agendas and minutes of meetings of the governing body and its committees. (NB this will exclude information that is properly regarded as private to the meetings).	Inspection only	N/A
Class 5 – Our policies and procedures (current information only)		
Records management and personal data policies, including: <ul style="list-style-type: none"> • Information security policies • Records retention, destruction and archive policies • Data protection (including information sharing policies) 	Inspection only	N/A
Charging regimes and policies.	Inspection only	N/A
Class 6 – Lists and Registers		
Curriculum circulars and statutory instruments	School website	N/A
Disclosure logs	Inspection only	N/A
Asset register	Inspection only	N/A
Any information the school is currently legally required to hold in publicly available registers	Inspection only	N/A

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Class 7 – The services we offer (current information only)		
Extra-curricular activities	Hard copy	N/A
Out of school clubs	Hard copy	N/A
School publications, leaflets, books and newsletters	School website	N/A
	Hard copy	